

STATIONARY SOURCE APPLICATION CHECKLIST

The Placer County Air Pollution Control District's "List and Criteria for Required Application Information" gives all the information that may be requested as part of the permit application process. As an aid to applicants, this checklist identifies the minimum that is required for an application to be accepted. If the form is not completed or the minimum required information is not provided, your application will be returned:

Check the items you have completed and/or enclosed as part of the application.

- 1. Fees submitted with application:
General Applications - Filing Fee: **See Filing Fees Charge Sheet** (Note: The Engineering Analysis and other fees will be billed after a review is complete.)
Gasoline Dispensing Facilities: **See Filing Fees Charge Sheet** (Sacramento Valley Basin Control Council fee does not apply if West of Range 9E, near Clipper Gap, CA) (Minor Source, one-time charge, for new facilities and does not apply to facilities which have previously paid this fee.)
Change of Ownership: **See Filing Fees Charge Sheet**
- 2. **Authority to Construct/Permit to Operate Application Form.** Complete each section of the form
and sign the application.
- 3. **Facility Map.** Blueprints, diagram, or sketch, drawn roughly to scale that locates equipment and emission points on parcel, and the distance of emission sources to the property line and to the nearest off property structures.
- 4. **Flow Diagram.** Blueprint, diagram, or sketch showing the sources of air pollutants, the flow of air pollutants, control devices, and discharges to the atmosphere. (Not Applicable for Engines, Gasoline Dispensing Facilities and Dry Cleaners).
- 5. **Technical Information Forms Required.** Please attach the appropriate Technical Information along with a Description of the Proposed Project.
 - A. Gasoline Dispensing Facility (New, Retail, Non-Retail and Existing) Form
 - B. Dry Cleaner Form
 - C. Automobile Refinishing Form
 - D. Graphic Arts Operation Form
 - E. Wood Coating Operation Form
 - F. Engine Form
 - G. Vapor Vacuum Extraction Form
 - H. For other types of processes, please contact the District's Permit Engineer (530-745-2330), and attach the requirements he/she provides and your responses.
- 6. **Air Emission Estimate.** (If your project is not described in 5.A. through 5.G., provide the basis for the air emission estimate in the Authority to Construct application Box 22, and identify any toxic compounds that may be emitted to the atmosphere.)
 - A. Include emission factors, air pollution control device efficiencies, mass balance calculations, raw material/fuel usage, MSDS or raw material specification sheets, etc. that support the estimate of emissions provided.
 - B. For air toxic compounds, identify the compounds, the emission point(s), and maximum quantity discharged per hour.

Please submit this checklist with your application. Your application will not be filed without the fees, forms, and information identified above. Once the application is accepted and filed the District will conduct a technical review of the application for completeness.